

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

Date: February 22, 2017

The regular meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on Wednesday, February 22, 2017 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 5:30 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business - Call to Order and Quorum. The Chairman called the meeting to order at 5:40 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present:

Scott Adkins
Matt Kerr
Allan Lindstrom

Staff in attendance: Emily Levario, Marianna Olivares, Omar Yanar, Andrew Benitez, Alejandra Valadez
Parents in attendance: Erika Borrego, Tony Borrego, David DeRego, Martha Vargas, Hugo Torres

Second Item of Business – Approval of Minutes. The Board Minutes from the January 25, 2017 were submitted for approval. Scott Adkins made a motion to approve the Minutes and Allan Lindstrom seconded the motion. Following a vote by the Board, the Minutes from the foregoing meeting were approved unanimously.

Third Item of Business – EPLA Parent Forum. Five parents were in attendance and presented the following concerns: (1) that teachers provide more timely information regarding their children's academic progress, (2) that procedures regarding the acceptance of late homework be examined with more emphasis placed on student responsibility for completing work in a timely manner, (3) that greater assistance be given to students in making the transition from 8th grade to high school, and (4) that credits be assigned to EPLA courses as needed for high school entrance.

The parents also suggested that exit interviews be held with students and their parents when students transfer to another school.

Fourth Item of Business – Financial Report. Emily Levario, Business Manager, reviewed the October financials including the 2016-2017 Financial Trend Analysis, January Month End Report, and 2016-2017 Cash Flow Projection. Scott Adkins moved and Allan Lindstrom seconded approval of the Financial Report which was followed by a unanimous vote of approval by the Board.

The February 2017 Budget Amendment, recognizing a change in the ADA resulting in a reduction in revenue of \$57,066, was submitted by Emily Levario, Business Manager. Approval of the amendment was moved by Scott Adkins and seconded by Allan Lindstrom. Unanimous approval was made by the Board.

Fifth Item of Business – Public Hearing to Discuss the District’s Annual Texas Academic Performance Report. Andrew Benitez, Principal, reviewed the Academic Performance Report which included the 2015-2016 Budgeted Financial Data, the 2016-2017 Accreditation Statuses, Annual Report of Violent or Criminal Incidents, the 2015-2016, and the Academic Performance Report including 2016-2017 EPLA Objectives. Scott Adkins moved and Allan Lindstrom seconded approval of the report which was approved unanimously by the Board.

Sixth Item of Business – Consider Retroactive Approval of CEO 2016-2017 Offer letter. Allan Lindstrom moved and Scott Adkins seconded a motion to approve the issuance of the Retroactive CEO 2016-2017 Offer Letter. The motion was approved unanimously.

Consider Approval of Non-Expansion Amending. Scott Adkins moved and Allan Lindstrom seconded a motion to approve sending a Non-Expansion Amendment Form to the Texas Education Agency indicating a By-Laws Revision and a Fiscal Revision pertaining to a change in the fiscal year. The Amendment specifies that the fiscal year is to be changed from July 1st - June 30th to September 1st - August 31st. The motion was approved unanimously.

Consider Approval of Proposed Board Policies 500 – Open Government. Scott Adkins moved and Allan Lindstrom seconded approval of Board Policies 500 – Open Government. The motion was approved unanimously.

Seventh Item of Business – CEO Report. Omar Yanar, CEO, reported on student recruitment plans. He provided an update on construction. He indicated that a construction master plan must be developed along with an appraisal of EPLA property.

Next Meeting and Adjournment. Allan Lindstrom moved and Scott Adkins seconded the motion for adjournment which was passed by the Board. The board adjourned at 7:25 pm.

The next meeting of the Board of Directors of the Company will be on Wednesday, March 29, 2017 at 5:30 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.

Allan Lindstrom, Secretary